

ICC Board of Directors Meeting

Date: May 4st, 2021

Attendees: Ahmad Ehsandar, Moslem Noori, Mohsen Khaniki, Amir H. GhasemiNejad, Reza Namdari, Kayhan Razavi, Younes ZangiAbadi and Arezou Khadir

Meeting Agenda:

1. Updates from board members and work progress in committees.

The meeting of the Board of Directors (BoD) was called to order at 7:15 pm eastern time by Ahmad Ehsandar.

- Minutes of this meeting were taken by Ahmad Ehsandar and reviewed by all board members.

Updates from all committees and departments:

Administrative and Finance Department:

(Secretary: Ahmad Ehsandar)

- Response to all membership inquiries
- Prepare the list of in active people in our NationBuilder database.
- Working our database in NationBuilder.

(Treasurer: Mohsen Khaniki)

- The financial report of the first quarter is being prepared.
- Had a meeting to arrange for a COVID vaccine clinic for the Iranian community in Toronto.
- Designed several posters for the other groups.

(President: Moslem Noori)

- Worked with two volunteers to make some changes in our website.
- Contacted Relief international to cooperate on future charity and humanitarian campaigns and sending medications to rate disease patients in Iran.
- Talked with a friend to arrange for an online fundraising concert.
- Looking into our info email and helped other committees with Microsoft service we are using.
- Worked on service website with Mohsen and Reza.
- And arranged a meeting about child adoption challenges.
- Sending out fundraising emails.

Public relation activity and cyberspace committee

(Chair: Reza Namdari)

- We held our first workshop on finding employment. A report was prepared, and the record of the meeting was uploaded on our social media and website.
- Arranging for the Art project 1400 to be launched in July 2021.
- We launched a Facebook webpage for Alberta, and we will have similar pages for other provinces.
- We are updating our twitter and Instagram account and making them more active.

Policy Development Department

(Chair: Amir H. GhasemiNejad)

- We concluded our first survey, and the first draft of the report was provided to the board members.
- The final report will be prepared soon.
- Our survey showed that our members are interested in developing a guideline for ICC on how to approach government officials. The first draft of this guideline has been prepared in the policy development meetings.
- Amirhassan officially asked the board to clarify the mandate and scope of the policy development committee.

Organizational Structure & Content Development Committees

(Chair: Kayhan Razavi)

- The third newsletter is published.
- We had another round of our organizational structure, and we have started to work on the ICC by-laws.

Culture Committee

(Chair: Saman TabasiNejad, +Arezou Khadir)

- Working on a poster with a volunteer for the second exhibition of Art project 1400.
- We are inviting more people to our culture committee.
- Talking with a specialist to hold sessions regularly about mental health.
- We are also preparing poster for such events.
- Preparing an official letter for our campaign to support international students in Quebec. We are hoping to launch our campaign soon.

Services Committees

(Chair: Mohsen Khaniki)

- Mohsen Khaniki suggested that we might be able to help Iranian Canadian who are in line to get their vaccination with the registration process.

Research Committee

(Chair: Younes ZangiAbadi)

- Following up on internship positions and arranged for all communications with provincial government regarding their employment.
- Working on advocacy plan for ICC based on the survey results.

At 7:50 pm the updates of board members were finished, and the meeting was entered into discussion time.

- The first topic about our account with NationBuilder was raised by AmirHassan that ICC should move to open-source software. He emphasized that we should not spend any money on Nationbuilder service where we have access to free open-source ones. This topic was discussed in depth. It was concluded that Ahmad will provide a report on the NationBuilder features. This report will help the board to make an informed decision about the possibility of migrating to a different, and potentially open-source, platform.
- Moslem Noori suggested that ICC should develop the infrastructure for a website, serving as a database as a directory for different Iranian Canadian organizations across Canada.
- The issue of having moderators for ICC Forum was brought into the floor by AmirHassan. He emphasized that we need a clear policy for the Forum as soon as possible and we must respond to all inquiries we receive in the Forum.
- The topic of increasing membership fees was raised by Moslem Noori and he suggested that we can run a survey. It was decided to continue discussion on this topic on the next board meeting.
- Ahmad Ehsandar suggested that we should prepare a document explaining ICC's policy regarding taking positions on different news and events, including those related to Iran.

Meeting was adjourned at 9.13 PM ET.